

Borough of Carlisle
Historical and Architectural Review Board

Meeting Minutes – April 6, 2026

Members present: Thomas Easterly, Chair; Alyssa DeBlasio; Joshua Dourte; Doug Heineman; Jordon Holley; and Martin Siefering

Members not present: Ed Hazel, Vice Chair

Staff Members present: Jared Woolston, SCEP Director; Jim Sutter, Senior Planner; and Christina Henry, Administrative Office Specialist

The meeting was called to order at 5:30 p.m.

Approval of Minutes:

Meeting Minutes – March 2, 2026 Regular Meeting

Mr. Heineman moved the March 2, 2026 regular meeting minutes be approved as presented. Mr. Dourte seconded the motion. The motion passed on a unanimous voice vote.

Regular Agenda:

- 1. Consideration of a request for a Certificate of Appropriateness from Antone Araman for the property located at 55 East Pomfret Street to construct a shed-roof style shed.**

No representative for the Applicant was in attendance. Mr. Sutter noted that he had not heard from Mr. Araman for quite some time.

Mr. Heineman moved that the Board table the request for a Certificate of Appropriateness from Antone Araman for the property located at 55 East Pomfret Street to construct a shed-roof style shed. Mr. Siefering seconded the motion. The motion passed on a unanimous voice vote.

- 2. Consideration of a request for a Certificate of Appropriateness from Susquehanna Regional Transportation Authority for the property located at 1 Courthouse Square to install a Ticketing machine.**

The Applicant appeared to present the materials for a Ticketing machine. After a question from Ms. DeBlasio about the purpose and a question from Mr. Heineman about the size, the Applicant confirmed that the structure is for Rabbit Transit ticketing and would stand 81.4” tall.

Ms. DeBlasio moved that the Board approve the request for a Certificate of Appropriateness from Susquehanna Regional Transportation Authority for the property located at 1 Courthouse Square to install a Ticketing machine. Mr. Siefering seconded the motion. The motion passed on a unanimous voice vote.

3. Consideration of a request for a Certificate of Appropriateness from Paul & Susie Cherchuck for the property located on Mulberry Avenue with a Parcel ID No. 02-21-0318-291A to replace existing siding; replace trim boards; replace/repair existing sliding garage doors; and paint existing overhead garage door.

The Applicant was in attendance and confirmed the work to be completed.

Mr. Siefering moved that the Board approve the request for a Certificate of Appropriateness from Paul & Susie Cherchuck for the property located on Mulberry Avenue with a Parcel ID No. 02-21-0318-291A to replace existing siding; replace trim boards; replace/repair existing sliding garage doors; and paint existing overhead garage door. Mr. Duarte seconded the motion. The motion passed on a unanimous voice vote.

4. Consideration of a request for a Certificate of Appropriateness from Sterling Property for the property located at 231 North Hanover Street to install a hanging wooden sign.

Mr. Sutter noted that the Applicant could not attend due to an emergency but spoke with the Applicant earlier in the day who confirmed the size of the sign is permitted and that no illumination is proposed.

Ms. DeBlasio moved that the Board approve the request for a Certificate of Appropriateness from Sterling Property for the property located at 231 North Hanover Street to install a hanging wooden sign. Mr. Siefering seconded the motion. The motion passed on a unanimous voice vote.

5. Consideration of a request for a Certificate of Appropriateness from Jennifer Oles for the property located at 270 South Pitt Street to replace existing porch railing assembly in-kind.

No representative for the Applicant was in attendance. Mr. Sutter noted it was an in-kind replacement of existing improvements. Upon a question from the Board, images of the existing condition provided by the Applicant were displayed.

Mr. Holley moved that the Board approve the request for a Certificate of Appropriateness from Jennifer Oles for the property located at 270 South

Pitt Street to replace existing porch railing assembly in-kind. Mr. Siefering seconded the motion. The motion passed on a unanimous voice vote.

Other Business

6. Staff-level Review Discussion

Mr. Woolston briefly discussed the Active Transportation meetings and the relevant historical photos that were gathered for the public to view.

Ms. DeBlasio posed a question on whether Staff/Board would be interested in entertaining a yearly recognition program for applicants that presented a noteworthy project for maintaining character in the Borough. The idea was well received.

Mr. Siefering reminded Staff/Board of his offer to write an article about HARB for the Gazette. Mr. Woolston encouraged his completion of this and to submit for final review.

Mr. Woolston reiterated the ongoing work happening to change the approval process for simple in-kind applications.

There being no other business, the HARB adjourned at 5:46 p.m.

Respectfully Submitted,

Jim Sutter, Senior Planner